

---

# *Minutes of the Borough Council Zelienople, PA*

3/14/2022

7:30 PM Council-Regular

MasterID:

718

---

The March 14, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, Marietta Reeb, and Mayor Thomas Oliverio. Council Member Ralph Geis and Gregg Semel attended remotely at 7:37 pm and 7:38 pm respectively. Council Member Allen Bayer did not attend.

Also, in attendance were Borough Manager Donald Pepe, Police Chief James Miller, Public Works Director Chad Garland, Borough Engineer Thomas Thompson, and Borough Solicitor Bonnie Brimmeier.

#### PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Pepe.

#### VISITORS:

In Person: No visitors

Remotely: Tony Corridoni and Mike Sosak

\*\*\*\*\*

#### PUBLIC COMMENT:

No Visitor Comment

#### CONSENT AGENDA:

A motion was made by Mr. Reeb, seconded by Mr. Foyle, to approve:

- Minutes of the February 28, 2022, Council Meeting.
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.

Motion carried 4-0.

# *Minutes of the Borough Council Zelienople, PA*

3/14/2022

7:30 PM Council-Regular

MasterID:

718

## OLD BUSINESS:

CONSIDER PROPOSED RESOLUTION #469-22 FOR A MULTI-MUNICIPAL AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES TO ASSIST THE LOWER CONNOQUENESSING STORMWATER STEERING GROUP

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to adopt proposed Resolution #469-22 to affirm and formalize council action taken on February 14, 2022, and to acknowledge all the supporting materials.

The Borough of Zelienople has been an integral part of the Lower Connoquenessing Regional Stormwater Steering group which has been working to improve stormwater management in the region and help protect these member municipalities from catastrophic flooding situations. The next phase is to organize the steering group moving forward and get consultant help organize and proceed with this discussion.

The borough council approved this item through regular motion at the February 14, 2022, council meeting. Council formalized this action, same terms, and conditions, through Proposed Resolution #469-22.

A full and true copy of Resolution #469-22 can be found in the Resolution Book.

  
Borough Manager

Motion carried 4-0

## NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF MARCH IN THE AMOUNT OF \$624,104.13

A motion was made by Mr. Mathew, seconded by Mr. Foyle to accept, and approve the "Bills to Be Paid" report for February in the amount of \$624,104.13.

Motion carried 4-0

---

# *Minutes of the Borough Council Zelienople, PA*

3/14/2022

7:30 PM Council-Regular

MasterID:

718

---

## CONSIDER PROPOSED RESOLUTION #468-22 TO SUBMIT A DCNR SMALL COMMUNITY GRANT APPLICATION FOR COMMUNITY PARK AMPHITHEATER IMPROVEMENTS

A motion was made by Mrs. Reeb, seconded by Mr. Mathew to approve Proposed Resolution #468-22 to submit a DCNR PA Small Community Grant application for Zelienople Community Park Amphitheater improvements at a cost not to exceed \$70,000.00.

The borough is intending to submit a PA Small Community grant application to DCNR for a maximum grant allowance of \$70,000 which requires a match of \$40,000. The first \$20,000 of the match has already been secured through Ayers Foundation funds and the remaining \$20,000 will be funded through donations received by the Friends of the Park. This grant application requires a resolution to be included in the submission.

The project planned for this grant funding is the Community Park Amphitheater seating area providing terracing to the hillside in front of the amphitheater.

A full and true copy of Resolution #468-22 can be found in the Resolution Book.

  
Borough Manager

Motion carried 4-0

## CONSIDER AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE BOROUGH'S 2022 STREET PAVING PROGRAM

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to authorize to advertise for bids for the 2022 Paving Project.

The following represents the intended 2022 road-paving program for the Borough of Zelienople. The proposed areas for paving on this year proposed list include:

- Clay Street from W. Grandview Ave to W. Culvert St.
- W. Culvert St. from S Main St. to S. Green Lane
- S. Green Lane from E. Beaver St. to Culvert St.
- Oliver Ave from E. Grandview Ave to Terrance Ave
- Halstead Blvd. from Water Plant Road to W. New Castle St. (Optional)
- Market Street from W. New Castle St. to W. Beaver St. (Optional)

---

# *Minutes of the Borough Council Zelienople, PA*

3/14/2022

7:30 PM Council-Regular

MasterID:

718

---

The paving project for the Borough is bid and awarded on a per unit basis so the specific locations can be modified. The proposed cost is within budget. We can adjust the amount of actual paving depending upon the bids received. All quantities in the bid are listed as approximate.

The funding for the 2022 Paving Project will come from our Highway Aid monies.

Motion carried 5-0

## CONSIDER AUTHORIZATION TO PREPARE AND ADVERTISE FOR BIDS TO REPOINT AND MAKE REPAIRS TO THE BRICK ON THE MUNICIPAL BUILDING

A motion was made by Mr. Geis, seconded by Mr. Mathew to authorize to advertise for bids to repair and repoint the brick on the municipal building.

The brick on the municipal building is in need of repairs. Consideration was initially given to just making the repairs, but it will show as such, so presuming we receive reasonable bids, it would look better if the building as a whole was repointed as well as the repairs made.

Motion carried 6-0

## CONSIDER AMENDED SPECIAL EVENT PERMIT APPLICATION – LION'S CLUB EASTER EGG HUNT

A motion was made by Mr. Foyle, seconded by Mrs. Reeb to approve the Special Event Permit Application – Lion's Club Easter Egg Hunt on April 16, 2022 between 11:00 AM and 12:00 PM at the Zelienople Community Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 6-0

## OTHER BUSINESS:

-Mr. Mathew mentioned that work is being done on the safety inspection ordinance for residential rental and commercial properties.

-Mayor Oliverio indicated that the Borough should assume ownership of the 4 Corner Park Gazebo

---

# *Minutes of the Borough Council Zelienople, PA*

3/14/2022

7:30 PM Council-Regular

MasterID:


718

---


Being no further business, President Hess closed the meeting at 7:47 PM.

ATTEST:

  
\_\_\_\_\_  
Donald C. Pepe  
Borough Manager

  
\_\_\_\_\_  
Mary E. Hess  
Council President

Approved by me this 28th day of March 2022.

  
\_\_\_\_\_  
Thomas M. Oliverio  
Mayor